

PRINTING CHECK LIST

- Bleeds:** Full pages must include an additional 1/8" image extension on all 4 sides for bleed.
 - Trim:** Live matter must be 1/8" minimum from trims.
 - We accept the following file formats:**
Adobe Acrobat*, Illustrator, InDesign, Photoshop, or Quark XPress.
 - FCHull pages with bleed must allow 1/8" bleed top, bottom, and sides.
 - All files must have minimum resolution of 300 dpi.
 - All fonts, graphics, or logos must be embedded.
 - All pantone colors must be converted to CMYK (process). Please remember to convert all hi-resolution photos from RGB to CMYK. If you require us to do this, we will not be responsible for color changes that occur during file conversion from RGB to CMYK.
 - A composite proof must accompany all digital files.
 - Please remember to collect for output prior to submitting the artwork.
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SUBMITTING FILES

Files may be submitted on a zip or CD. Files may also be sent electronically via email to artwork@alphaprinting.com or upload to our ftp site.

QUESTIONS?

Please contact us if you have any questions in regards to your file or printing.

E-mail: artwork@alphaprinting.com

Phone: 626.851.9800